

**California LCC**  
**Interim Steering Committee Meeting**  
**877-934-9011**  
**Leader - 2541495**  
**Participant -7800791**  
Thursday May 27, 2010  
3:00-4:00pm

*Goals of today's meeting: Discuss a data expert team and expected recommendations from the team. Discuss the components of a charter for the steering committee. Identify next steps.*

## **Agenda**

1. Update on the full proposal request Deb
  
2. Need for data/informatics recommendations Deb/All
  - Identify Team members
  
  - Tasks for the Team:
    - Baseline data: what sources, how available?
    - Data Management: what exists, does it meet our needs?
    - Data Standards: should the team consider this now?
  
  - Due date for recommendations
  
3. Review Charter for the Steering Committee Deb and All
  
4. Next meeting June 10<sup>th</sup> 3pm