

DRAFT Meeting Notes

California LCC Interim Steering Committee Meeting June 10, 2010

Attendees:

Ellie Cohen PRBO	Armand Gonzales, DFG
Dave Graber NPS,	Don Asuda, USFS,
Bob Schafer,CVHJV	Erik Vink, TPL
Mark Biddlecomb, DU	Rick Kearny, USFWS,
Beth Huber SFHJV,	Tom Suchanek USGS,
Kin Delfino DOW	Deb Schlafmann, USFWS
Dave Ceppos, CSUS CCP	

Action Items

1. Deb will provide the Steering Committee with the Science Coordinator job description.
2. Deb and Beth will work to ensure that the CA LCC Science Coordinator is integrated with with the SFHJV Science coordinator
3. Tom will send out the job descriptions for the new USGS LCC positions to the Steering Committee.
4. The Steering Committee (with key input from USGS and USFWS will prepare an organizational chart that reflects the USFWS funded positions and the USGS positions (and other positions as appropriate).
5. Place roles / responsibilities of cost share positions on the June 24 Steering Committee agenda.
6. Place roles / responsibilities of cost share positions on the June 16 Infomatics Team discussion.
7. CCP will provide the Steering Committee with example URLs of websites CCP designed and manages for other projects.

General Discussion

Participants requested that all future emails from CCP indicate the urgency of information and also reflect that the message is about the California LCC.

Agenda

Deb started the meeting and had all participants introduce themselves. She described that CCP will facilitate the Steering Committee meetings from hereon, allowing her to focus on content and discussion rather than be a neutral facilitator.

Item 1 - Update on the Data/Informatics Team. The Informatics Team will meet on 6/16 10 am via phone. The desired outcome of the meeting is to create recommendations to the Steering Committee on what they will focus on for data information needs (e.g. management, collection, repository, etc.). Kim is trying to get Jean Brennan to participate. She is not available on the 16th but is interested for future participation. Rebecca Shaw will also be missing but will participate in the future.

Item 2 - LCC Staffing update. The Cooperative Agreement between CCP and USFWS is being executed.

LCC Science Coordinator. USFWS is required to fill a LCC Science Coordinator position. They have hired Rebecca Fris to fill this role. Rebecca has a extensive experience working on landscape-level conservation efforts in California (e.g. CALFED). Ellie asked if there is a copy of the job description. Deb described an email she sent with such information and committed to re-send it. Beth requested that Rebecca be coordinated with the SFHJV Science Coordinator.

USGS Landscape Ecologist/Modeler. Tom described the two positions being filled. The Landscape Ecologist position is a senior scientist level staff. There is also a Data Integration / Data Management position which is more of a post-doc level. These USGS staff will be co-located with LCC staff, most likely on the CSUS campus. Tom will send out copies of the new job descriptions. Ellie asked whether these new positions are part of the LCC structure. She asked for a revised organizational chart that combines the USFWS funded positions and the USGS positions. Deb and Tom agreed to do this at the appropriate time. Deb pointed out that is part of the Steering Committee's likely role to decide and that the current USFWS organizational chart is not meant to reflect what the CA LCC will be structured like.

Other Positions. Deb described that USFWS has funds for other positions and can cost share. Ellie expressed an interest to provide informatics staff from PRBO and potentially participate in cost sharing to support such positions. The Committee requested that defining roles and responsibilities for cost share positions be a topic for their next meeting

Item 3 - Charter Update. Dave described the recent discussion he had with Deb about the Chartering process. He reviewed the questions about Charter topics he provided to the Steering Committee. He and Deb discussed the August 5, 2010, in-person Steering Committee meeting which will include a focus on the Charter process. A Member suggested that a Subcommittee be formed to do advance work on a Charter before the August 5 meeting.

Item 4 - Informing Stakeholders on Steering Committee progress. Deb asked the Committee what types of outreach they suggest should be used in the near future. She specifically asked if the Committee supports using a website to provide initial updates / information about LCC

efforts. The Committee supported this suggestion. They discussed options for launching and managing a website. Deb pointed out that CCP has created and managed websites for several other stakeholder processes and that CCP can potentially do one for CA LCC. Dave discussed a few examples of websites CCP manages and committed to provide examples to the Steering Committee.

Next Meeting

Bob Schafer asked if the membership of the Steering Committee has been closed and whether suggestions are still up for discussion. He specifically asked which habitat types are represented and whether other stakeholders should be at the table.