



Steering Committee Meeting Notes

February 13, 2013

Meeting Objectives

Discuss & agree to funding approach for 2013

Revisit our Charter and identify items for possible adjustment

1. What we've accomplished to date & next steps

Brief review of the Strategic Plan. Steering Committee will have time to make written comments.

Action: **Steering Committee will send comments on the Strategic Plan to Debra by February 27th.**

2. Proposed funding approach for 2013

Rebecca described the progress of the Science-Mgmt Team in developing recommendations for FY2013 funding. Options that were being discussed by the Science-Mgmt (SM) team included using a portion of funds to a) implement the components of the strategic plan, b) develop a science strategy, and c) support existing projects that could do additional work and that align with the strategic plan and identified criteria established by the SM Team.

Discussion revolved around not holding an RFP for this year and the perception of keeping the funding with the same group of people. Points were made that the funding should be an open, competitive and transparent process. Different methods to an RFP were offered such as sending an announcement that explains limited funds, top priority projects should fill out a form followed by a narrow number of applications but emphasize extremely limited funds are available.

The group agreed that we need to have recommendations from SM Team and try to do that prior to the Mar 22 Steering Committee meeting. A suggestion to the SM Team is to consider a 'state of the science' or needs across the LCC.

Action: **Science Team continue developing recommendations for SC approval.**

3. Revisit Charter

Deb reminded the group that our Charter was approved with the condition that it is reviewed in one year and that time has come. It was suggested that LCC staff should identify what the needs are for the Steering committee in terms of membership, Chairmanship, and # of meetings/calls then give that to the SC for comment. A suggestion to have regular scheduled meetings was made.

Action: **LCC Staff will generate summary of where changes should/could be made to the Charter for Steering Committee consideration.**

4. Next Steering Committee meeting

We will be having our next meeting at Yolo Basin Wildlife Management Area on March 22, 2013 from approximately 10 am to 3 pm. The purpose of the meeting will be to adopt our Strategic Plan and collaborate on ways we will each implement the plan. A small group (Nadine, Diane, and Michelle) volunteered to help with the format of the meeting.

Action: Deb will work with volunteers to develop the upcoming meeting agenda and format.